



17 January 2019

Dear Parents/Carers,

I hope you all enjoyed a relaxing Christmas and New Year break.

I would like to draw your attention to the information below and support the school by adhering to both requests please.

### **Personal Protective Equipment (PPE)**

You will be aware that all TREA pupils study a vocational course delivered by College staff on the College site. As such, all pupils must adhere to health and safety requirements, including the requirement to wear appropriate PPE. Recently a high percentage of pupils have failed to bring their PPE with them to school on the day it is required. This has resulted in the cancellation of a number of practical sessions. This is of course disappointing for those pupils who, conscientiously, bring their PPE each week. However, classes cannot carry on unless all pupils are appropriately and safely dressed; the College has a small stock of loan equipment but sometimes this is not sufficient.

**We are, therefore, forced to issue an after school detention to any pupil who fails to bring their PPE to school with them when it is required.** Pupils are only expected to have their PPE one day each week and this day does not vary.

Year 9 – Thursday

Year 10 – Monday

Year 11 – Tuesday

This directive begins tomorrow. We have asked members of the College staff to inform pupils if there is any week when they certainly won't need their kit but this information is not always available in advance as much depends on the weather and the availability of animals etc. Whilst we want our pupils to be independent and not rely on parents to remind them what equipment they need, for some I would appreciate you checking they do have the correct PPE with them when it is required; thank you.

### **Access to the College site**

I wrote to you several times prior to Christmas about access to the TREA site. I can now confirm that a barrier is in operation along Penkridge Drive and there is no access for parents/carers. Parents/carers dropping off or picking up their son/daughter from school should access the site via Wolverhampton Drive only. There is a car park behind the coach park and parents/carers are welcome to park on this car park whilst they drop off or pick up their child.

I appreciate this is frustrating to some of you but safeguarding must be the number one priority, thus the decision made by the College management team.

I have also been asked to remind parents/carers that they should not, under any circumstances, park anywhere along Penkridge Drive prior to the barrier. This road is very narrow and following complaints from residents, who have also called the Police, I would respectfully ask you to adhere to this request. I thank you for your cooperation with this matter.

Yours faithfully,

Lorraine Makin  
Principal