



Dear Parents/Carers

Re: Year 9 Consultation Evening. Thursday, 2nd March 2017. 4.45 pm - 7.30 pm

You are invited to attend a consultation evening with your child where you will be able to discuss progress with individual teachers.

As is normal, the consultation evening is to discuss progress as opposed to any more complex issues or concerns. However we are always more than happy to meet with parents/carers, indeed we actively encourage you to do so; should you wish to make a longer appointment to meet with any member of staff please contact Mrs Moore on 01785 333360 who will be happy to make the appointment for you.

Your child will be given an appointment record sheet and be expected to make appointments on your behalf. It would be helpful if you could advise your child of your preferred times and the names of the teachers you wish to consult. Where possible, teachers will try and adhere to your request but please be aware that this is not always possible.

Unfortunately, because staff are consulting with parents, we do not have available staff to supervise learners after school. If you are meeting your child at the end of the school day I would be grateful if you could meet them at 4.25 pm and ask your child to make their appointments as early as possible, to avoid you having to wait for a long period.

We look forward to welcoming you on Thursday, 2nd March.

Yours sincerely

Lorraine Makin
Principal



THE RURAL ENTERPRISE ACADEMY

Parents' Evening Appointments Sheet

Year 9 - Thursday, 2nd March 2017

Parents/Guardians of _____ Tutor Group _____

Time	Subject	Teacher's Signature	Time	Subject	Teacher's Signature
4.45			6.10		
4.50			6.15		
4.55			6.20		
5.00			6.25		
5.05			6.30		
5.10			6.35		
5.15			6.40		
5.20			6.45		
5.25			6.50		
5.30			6.55		
5.35			7.00		
5.40			7.05		
5.45			7.10		
5.50			7.15		
5.55			7.20		
6.00			7.25		
6.05			7.30		

Parents and staff are advised that appointment slots are restricted to 5 minutes maximum and that in everyone's interest the appointment schedule will be strictly applied. Parents are requested not to book consecutive times to allow time to move to their next appointment.

The Academy is a 'no smoking' area.